



**Spelthorne  
Borough Council**

Extraordinary Council Meeting  
Thursday, 2 July 2020





24 June 2020

*Please reply to:*

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend an Extraordinary meeting of the Council to be held remotely via Skype for Business video conferencing, on **Thursday, 2 July 2020** commencing at **6.00 pm** for the transaction of the following business.

Daniel Mouawad  
*Chief Executive*

Councillors are encouraged to wear their badge of past office at the Council meeting.

*Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.*

## AGENDA

Description

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**1. Apologies for absence**

To receive any apologies for non-attendance.

**2. Disclosures of Interest**

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.

**3. Establishment of Committees 2020-21**

In accordance with Articles 6, 8 and 9 of the Council's Constitution, and pursuant to Part 4 (a) – Standing Order 8.3, to appoint the following Committees of the size indicated below and with the Terms of Reference and functions set out in Part 3 (a) of the Council's Constitution.

<b>Committee</b>	<b>Total voting members</b>
Audit Committee	7
Licensing Committee	15
Members' Code of Conduct Committee	8
Overview and Scrutiny Committee	15
Planning Committee	15
Spelthorne Joint Committee	15
Staffing and Appeals Panel	5

**4. Allocation of seats on Committees**

Pursuant to Section 15 of the Local Government and Housing Act 1989, to agree the representation of the different political groups on Committees.

To Follow

**5. Appointment of members to Committees**

In accordance with the Council's Constitution, to appoint the members to serve on the above-mentioned Committees, including Mr. Murray Litvak as the non-elected Chairman of the Members' Code of Conduct Committee. The position of Vice-Chairman of the Members' Code of Conduct Committee is currently vacant.

To Follow

**6. Announcements from the Leader**

To receive any announcements from the Leader.